



# Putney SAC Committee Meeting Minutes

**Meeting Date:**  
2nd Nov 2020

**Location:**  
Virtual

**Prepared by:**  
Ellie Dutton

| <b>Attendees:</b> | <b>Position:</b>           |
|-------------------|----------------------------|
| Cameron Blackwell | CB Chairperson             |
| Helen Lacey       | HL Social Secretary        |
| Ellie Dutton      | EBD Secretary              |
| Emma Spring       | ES Training Officer        |
| Nick Levesque     | NL Boat Officer            |
| George Davidson   | GD Membership Officer      |
| Michal Benko      | MB Diving Officer          |
| Nic Denby         | ND Communications Officer  |
| Sarah Turpin      | SaT Treasurer              |
| Stephen Turner    | StT Communications Officer |
| Mark Glowrey      | MG Equipment Officer       |

## Apologies

| <b>Ref</b> | <b>Item</b>   | <b>Action</b>   | <b>Due</b> |
|------------|---|-----------------|------------|
| <b>01</b>  | <b>Chairperson</b>  |                 |            |
| 01.1       | Voted on DO over WhatsApp - Michal voted in               |                 | -          |
|            | Need AGM minutes from Nov 2019 - contact Steph            | <b>CB</b>       |            |
|            | Need short record of what each member has done in 2019/20 | <b>Everyone</b> | -          |



|           |  |            |   |
|-----------|--|------------|---|
|           | Cam to make sure all minutes from last 3 years are on the dropbox  | <b>CB</b>  |   |
|           | Deputy Chair; Nick Levesque elected by committee   |            |   |
|           | Timeline agreed for for sending out minutes – to be shared 1 week after meeting - 1 week for committee to comment – then upload to website   |            |   |
|           | Need to agree timeline and process for boat funds motion agreed at AGM - Provision to aim for 25th May for EGM. To potentially be pushed out if we are still under restrictions. 25th February initial proposals gathered. 2 months to finalise, 1 month before proposals to be published. Stephen to Collate submissions. | <b>StT</b> |   |
| <b>02</b> | <b>Diving</b>  |            |   |
| 02.1      | How do we work in tier 2 - BSAC guides avoid direct contact, social distance on the surface. Doable except for try dives. Briefing to be done on zoom before hand.   |            | - |
| 02.2      | Twin set try dive postponed until restrictions allow   |            | - |
| 02.3      | Michal to put dry suits on club pages for sale at the end of lockdown  | <b>MB</b>  | - |
| 02.4      | Could we keep the drysuit to rent out to club members if we can't sell – determined best not, but can be an option until we can sell it  |            | - |
| 02.5      |  |            | - |
| 02.6      |  |            | - |
| 2.7       |  |            | - |
| <b>03</b> | <b>Training</b>  |            |   |
| 03.1      | Ocean diver theory to start  | -          | - |
| 03.2      | As a club recommend doing the training face to face rather than paying for BSAC online ocean diver training.   | -          | - |
| 03.3      | Training for those with disabilities. Need to look into it. Get in touch with the pool and London region to see how we can facilitate, once restrictions allow   | -          | - |
| 03.4      |  | -          | - |
| 03.5      |  | -          | - |
| <b>04</b> | <b>Membership</b>  |            |   |
| 04.1      | Discussing getting membership paperless with BSAC. Joining fee payment would be made to us directly  | -          | - |



|           |   |            |   |
|-----------|---|------------|---|
| 04.2      | 37 members currently  | -          | - |
| 04.3      |   | -          | - |
| 04.4      |   | -          | - |
| 04.5      |   |            | - |
|           |   |            | - |
| <b>05</b> | <b>Equipment</b>  |            |   |
| 05.1      | Oxygen kit needs servicing  | <b>MG</b>  | - |
| 05.2      | Regs to be serviced over Christmas period in two batches  | <b>MG</b>  | - |
| 05.3      | Try to get a club deal for servicing with Aquanauts   | <b>MG</b>  | - |
| 05.4      |   | -          | - |
| 05.5      |   |            |   |
| <b>06</b> | <b>Treasurer</b>  |            |   |
| 06.1      |   | -          | - |
| 06.2      | Need a discussion/review of long term financing of the club, in and out spending, where money can be saved/raised - will require EGM (separate to boat funds)   | -          | - |
| 06.3      | Michal to look into merging with Cosmos   | <b>MB</b>  | - |
| 06.4      | We are in £3 arrears to aquanaut - Sarah to discuss & resolve   | <b>SaT</b> | - |
| 06.5      | Could we shift the pool to another night, if needed to partner with another club? Hard to make a decision until EGM end of May. Also don't want to lose out current slot.   |            | - |
| 06.6      |   | -          | - |
| 6.7       |   | -          | - |
| <b>07</b> | <b>Communication</b>  |            |   |
| 07.1      | Transfer email list to in house system - Stephen to set up and do a manual on it's operation. Each committee member to have a mailbox. <a href="mailto:announce@putneybsac.com">announce@putneybsac.com</a> , <a href="mailto:comittee@putneybsac.com">comittee@putneybsac.com</a> , add members area details | <b>StT</b> | - |
| 07.2      | Stephen creating a website handover document  | <b>StT</b> | - |
| 07.3      | Stephen to find out who is paying for the website domain host   | <b>StT</b> | - |



|           |   |            |          |
|-----------|---|------------|----------|
| 07.5      | Consider bringing back fortnightly newsletter in 2021 - discuss next meeting  | -          | -        |
| 07.6      | Website domain host runs out Nov 2021 will need to be purchased next year   |            | -        |
| 07.7      | Nic to be given admin to the fb group   | StT        | -        |
| 07.8      | Clarification of What is our goal for social media? Attract new members and show that we are active.  |            | -        |
| 07.9      |   |            | -        |
| <b>08</b> | <b>Boat</b>   |            |          |
| 08.1      | Slow leak on tubes to be fixed next year  | -          | -        |
| 08.2      |   | -          | -        |
| 08.3      |   |            | -        |
| 08.5      |   | -          | -        |
| <b>09</b> | <b>Socials</b>  |            |          |
| 09.1      | Worth still doing socials/lectures whilst pubs are not as normal  | HL         | -        |
| 09.2      | Quiz tomorrow and potential talk next week  | -          | -        |
| 09.3      | 8th and 15th dependent on pool  | -          | -        |
| 09.4      | Friday 11th potential Christmas quiz or event   |            |          |
| 09.5      | See where were at in 3 weeks  |            |          |
| 09.6      | Club anniversary 11th May - could we do a night at the pool, evening in London. Publicity. Record. Beach clean. 50 in the 50th year – 50 dives, 50m or 50mins. Ideas to be thought of | All        |          |
| <b>10</b> | <b>AOB</b>  |            |          |
| 10.1      | Change photos - underwater and overwater send to Stephen  | All if req | -        |
| 10.2      |   | -          | -        |
| 10.3      |   | -          | -        |
| <b>11</b> | <b>NEXT MEETING 18th Jan 7:30pm</b>   | <b>All</b> | <b>-</b> |

