



Putney SAC Committee Meeting Minutes

Meeting Date:

6th July 2020

Location:

Virtual

Prepared by:

Cameron Blackwell

Attendees:

Position:

Cameron Blackwell	CB	Chairperson
Helen Lacey	HL	Social Secretary
Emma Spring	ES	Training Officer
Michal Benko	MB	Diving Officer
Sarah Turpin	ST	Treasurer
Stephen Turner	ST	Treasurer
Mark Glowrey	MG	Equipment Officer
Stephan Khoury	SK	Communications officer

Apologies

Ellie Dutton	ED	Secretary
George Davidson	GD	Membership Secretary
Nick Levesque	NL	Boat Officer

Ref	Item	Action	Due
01	Chairperson		
01.1	Welcome	-	-
02	Diving		
02.1	Outreach to neighboring clubs for pool sharing arrangement to be done once date set for pool re-opening	MB	-



02.2	Action to set up meeting to discuss further	MB/CB	-
02.3	The club will continue follow BSAC feedback guidelines on diving	Note	-
02.6	In some instances, skippers are reducing capacity of charter boats. option exists to either split the trip (half the group on each day) or alternatives such as RHIB or shore diving in parallel	Note	
03 Training			
03.1	Online lectures to continue to support in-person socials on a Tuesday	ES	-
03.2	Exams being organized for SD & DL	ES	-
03.3	Pool training tbc on pool opening. Limited number of trainees, consider other activities such as pool games	ES	-
03.4	MVC to be contacted about their training dates following their offer of some shared training courses eg VHF. Suggestion to offer Try Dives free of charge in return	MG	-
04 Membership			
04.1	37 paid members – to be checked by George	GD	-
04.2	4 members who are overdue since end of Feb George to ask if they want to stay members post lockdown and feedback to Emma	GD	-
04.3			-
04.4	Instructors should pay a reduced fee. George to follow up with BSAC. Nick L, Charles, and Cameron have been over-charged	GD	-
04.5	Instructors to be refunded for this years membership	ST	-
04.6	Membership payment not taken from Helen yet... watch this space	HL/ST	
04.7	Members who have left or not re-joined need to be removed from the mailing list by the membership secretary	GD	
04.8	Members who have not yet signed the BSAC medical to be reminded to do so. List to be provided to committee	GD	
04.9	Recruitment drive to be organized once pool is re-opened	Note	
05 Equipment			
05.1	Mark to follow up on servicing O2 kit	MG	-
05.2	Mark has collected some kit from the pool for trips if needed by members – 3 cylinders, 3 BCDs, 3 regs	Note	-
05.3		-	-



06 Treasurer			
06.1	Cameron drafted clause regarding membership refunds. No further comments from committee members in attendance. To be added to website under membership pricing.	SK	-
<p><i>Members who do not wish to renew their membership at the next renewal date should make their intentions known to the Membership Secretary ahead of the renewal date. Members paying by direct debit are granted a one month grace period from the payment collection date to cancel their membership, within which a refund of club fees may be granted at the discretion of the committee, provided they have made no use of club facilities or services. After this date, or if the member has made use of club facilities or services during the grace period, no refund will be offered. It is the member's responsibility to cancel any payments for BSAC membership fees.</i></p>			
06.2	No invoices from pool since 3rd week in March	Note	-
06.3	journals to split membership payments done	Note	-
06.4	March invoices in processed	Note	-
06.5	£20pp increase in fees would cover increase to paying 75% of pool costs. Would need to be considered at AGM	Note	-
06.6	Final Audit report to be sent to Michal	ST	-
06.7	Interest accrued on boat fund exists and could be considered to support increased pool fees	Note	-
07 Communication			
07.1	Added password protected members only page - password is Putney20. Stephan to investigate why it never logs out	SK	-
07.2	Stephan to change template to make the website more user friendly. Will be down for a couple of hours and send out new templates for us to vote on.	SK	-
07.3	Helen to send social recap of lockdown activities to SK	HL	-
07.5	Stephan to add 'lockdown' presentations to website on password protected area. Presenters to share with Stephan	All/SK	-
08 Boat			
08.1	Nick to follow up on wiring quotes/options	NL	-
08.2	Michal has chased trailer company - no response. Alternative will be to follow up with independent fabricator. Number plate must be	MB	-



certain distance from ground, therefore cannot be attached to A-frame

09 Socials

- | | | | |
|------|---|-------------|---|
| 09.1 | Socials to be approx. every 3 weeks. | Note | - |
| 09.2 | Submarine talk 07/07, further Zoom calls to be interspersed with meet up in person. Options of parks or at HYC. Helen to check update on the Rocket | HL | |
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10 AOB

- | | | | |
|------|---|------------|---|
| 10.1 | Dive planning targeted for October. Tuesday 6 th as target, 13 th as back-up. Michal to inform club & book with HYC | MB | - |
| 10.2 | Discuss AGM in next meeting. Committee members standing down or at the end of their tenure to encourage interested parties. | All | - |
| 10.3 | Michal to look into new merchandise options and share with the club | MB | |
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11 NEXT MEETING 7th September 7:30pm. Location TBC

All -
