



Putney SAC Committee Meeting Minutes

Meeting Date:
23rd March 2020
Prepared by:
Ellie Dutton

Location:
Virtual

Attendees:	Position:
Cameron Blackwell	CB Chairperson
Helen Lacey	HL Social Secretary
Ellie Dutton	EBD Secretary
Emma Spring	ES Training Officer
Nick Levesque	NL Boat Officer
George Davidson	GD Membership Officer
Michal Benko	MB Diving Officer
Sarah Turpin	ST Treasurer
Stephen Turpin	ST Treasurer
Mark Glowrey	MG Equipment Officer

Apologies
Stephan Khoury SK Communications officer

Ref	Item	Action	Due
01	Chairperson		
01.1	Welcome to tonight's committee and apologies from those absent.	-	-
		-	-
02	Diving		
02.1	No trips and socials until end of April – email to be sent to the club	CB	-
02.2	GD's Swanage trips cancelled/rescheduled	-	-
02.3	If diving outside of the club not recommended to do any deco diving or anything risky due to hospitals	-	-
02.4	Successful rebreather night	-	-
02.5			
02.6			
03	Training		
03.1	Instructor night, first aid for divers on hold	-	-
03.2	Opportunity to do online training, SDC's	-	-
03.3	Virtual lectures to be arranged over skype	ES	-
03.4	Informal lecture series could be done on slot on Tuesday – Cam to add to email, Emma to put plan together	CB/ES	-
03.5	IFC rescheduled to later in the year	-	-
03.6		-	-
03.7		-	-



04	Membership		
04.1	44 members	-	-
04.2	Diver grades updated	-	-
04.3	BSAC notified of committee	-	-
04.4	Members asked to sign up to MyBSAC	-	-
04.5	George to tell BSAC that Fee has left the club	GD	-
04.6	Treasurer to check who has paid the club if possible	ST	-
05	Equipment		
05.1	6 serviced regulators and 7 tanks at the pool	-	-
05.2	Pool is closed so no access to equipment at the moment	-	
05.3	8 th cylinder we think is missing. It is not at the pool, so likely at a member's house. Potentially at John H's or Steve G's? – Mark to look into it	MG	
05.4		-	-
05.5			
06	Treasurer		
06.1	Invoices for March need to be set up	ST	-
06.2	What is our policy on refunds – give people until the end of March. Do we offer cancellations pro rata or refund for loss of pool hire. To take a view at next committee meeting.	ST	-
06.3	Cancellation policy needs to be clarified in constitution – Cam to draft a clause	CB	-
06.4	COSMOS to pay 25% instead of 50%, potential for another club in the mix?	ST	-
06.5	Michal to ask COMSOS about the above and the Gill about regional pool sharing	MB	-
06.6	Treasurer to finish audit – send MB report with comments	ST	-
07	Communication		
07.1		-	
07.2		-	
07.3		-	
07.5		-	
07.6		-	
07.7		-	
07.8		-	
07.9		-	
08	Boat		
08.1	Struggle to find someone to rewire, action still open	NL	
08.2	Big session last week greased bearings, got it ticking over, general maintenance	NL	
08.3	Issues with gate at HYC	NL	
08.4	Antennae and flag-pole need fixing	NL	
08.5	Extended arms needed as priority MB to chase	MB	
08.6	Slow leak in one of the tubes, Nick couldn't find leak w/soap & water – should be fine, but action still open	NL	



09	Socials		
09.1	Successful Pool Games and games night	HL	-
09.2	Virtual pub quiz social	HL	-
09.3	Helen to come up with some virtual social ideas (once a fortnight club activity)	HL	-
09.4			
09.5			
10	AOB		
	Next Committee Meeting		Virtual
	NEXT MEETING Monday 18 th May 2020		All