



Putney SAC Committee Meeting Minutes

Meeting Date:
25th November 2019
Prepared by:
Ellie Dutton

Location:
Helen's House

Attendees:	Position:
Cameron Blackwell	CB Chairperson
Helen Lacey	HL Social Secretary
Ellie Dutton	EBD Secretary
Emma Spring	ES Training Officer
Nick Levesque	NL Boat Officer
George Davidson	GD Membership Secretary
Michal Benko	MB Diving Officer
Stephan Khoury	SK Communications Officer
Mark Glowrey	MG Equipment Officer

Apologies	
Stephen Turner	StT Treasurer
Sarah Turpin	SaT Treasurer

Ref	Item	Action	Due
01	Chairperson		
01.1	Welcome to tonight's committee and apologies from those absent.	-	-
	Cam to send email about new committee members	CB	
	Michael officially voted DO	-	-
02	Diving		
02.1	Dive Planning – Michael has sent dive planning sheet out for the year, mostly filled out.	-	-
02.2	Need to organise expedition trip for advanced divers	-	-
02.3	Michael has sent email about cost responsibility when organising trips	-	-
02.4	Trip planning support doc to be sent out	GD	
02.5	Need to update website calendar with upcoming trips	SK	
02.6	RIB and hard boat trip, George to discuss with Nick	GD	
03	Training		
03.1	Sports diver materials have been refreshed by BSAC	-	-
03.2	George sent round training costs – can/should we share with other clubs/London region as higher than expected	-	-
03.3	Club to no longer charge air for sports diver training	-	-
03.4	When should fuel costs be split on a trip do we need a disclaimer, that we aim to car pool, George to add range of costs to the sheet	GD	
03.5	Buoyancy and trim workshop successful – Jan PADI night, Feb buoyancy and trim, March pool games. Look at doing more SDC's/ fun extra training sessions. Rescue skills for instructors, Life saver award. Hoping to get dates in the diary early.	ES	-



03.6	O2 course to be early next year	ES	
03.7	2 new assistant instructors Paul and Pradeep	-	-
03.8	Next year finish off ocean diver – get sports divers trained as priority	ES	
03.9	1 st open water training to be in March dates to be set in advance	ES	
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04	Membership		
04.1	1 new person since AGM - 48 members	-	-
04.2	All members paid	-	-
04.3	George to send a list to BSAC of people no longer members	GD	
04.4	George to send chaser about medicals – send out targeted email before trip	GD	
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05	Equipment		
05.1	Cylinder 8 due for testing	-	-
05.2	Inventory of kit to be done with test dates	MG	26/11
05.3	2 regs need to be replaced – aim for all regs to be apeks	MG	
05.4	Differentiate Cosmos BCD's better	-	-
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06	Treasurer		
06.1	Planning to Set up account with Aquanaut	-	-
06.2	Stephen chasing any outstanding payments	StT	-
06.3	Accounts almost finished audit	-	-
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07	Communication		
07.1	Stephan to come up with a plan to modify the website layout	SK	
07.2	Back log of trip reports to go on the website: Farnes, Medes, Nemo33, Malta	SK	
07.3	Can we add social reports to the website & Instagram feed	SK	
07.4	Can we change the Instagram to the Putney email address	ES	
07.5	Members area of the web page still being looked at	SK	
07.6	Committee to send pics for the website	All	
07.7	Change points on the constitution	CB	
	Upcoming trips need adding to the calendar, could create google calendar that links to website	SK	
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08	Boat		
08.1	Boat needs new flagpole	NL	
08.2	Michal to chase for extending arm	MB	
08.3	Antenna broken needs fixing	NL	
08.4	Rewiring actions need to be done, do we need to rewire completely Nick to get a quote	NL	
08.5	Nick to get Jerry cans off John	NL	
08.6	Seat needs fixing	NL	
08.7	Nick has come up with a trip/meeting schedule for next year to be added to drop box	NL	
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09	Socials		
09.1	Formalised socials to be once a month	HL	-
09.2	Social whatsapp group has been created and sent to whole club with link for joining	-	-
09.3	Collaborate with underwater rugby/hockey on a Thursday?	-	-
09.4	Lots of ideas something fixed to be put in Feb	HL	
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10	AOB		
10.1	Nick to bring skomer claw to the pub	NL	26/11



NEXT MEETING Monday 3rd February @ MBs

All