

# Putney BSAC Committee Meeting Minutes.

Meeting date: Thu 16<sup>th</sup> May

Location: George and Ellie's house.

All committee members present.

Cameron Blackwell, Chairperson

Stephen W Turner, Treasurer

Sarah Turpin, Treasure

Stephanie Down, Communications Secretary

Eleanor Dutton, Social Secretary

Emma Spring, Training Officer

George Davidson, Membership Secretary

Michal Benko, Diving Officer

Nicolas Levesque, Boat Officer

Daniel Poppy, Secretary

## **Treasurers:**

**Stephen W Turner, Treasurer & Sarah Turpin, Treasure**

- Tim has transferred ownership of the banks.
- There are a few errors in the accounts as the statements do not align. Reoccurring invoices for members who pay themselves has been setup.
- Automatic email sent when the membership is due for renewal. Credit card option available (with small fee).
- Air use / fills in the pool fee is £3. Not £3.50. Overflow excess payment money goes to, Putney club voluntary contribution.
- Aquanauts account: Discussion to pay the invoices directly to them\*. (Act). They will offer a discount to us as a club.
- Sarah has an auditing contact we can potentially use. Before the request is made all receipts and paperwork needs to be organized regarding this.

**Act:** Payment list to be shared to treasurer. (Fees, payments, missed payments and fine details of accounts to be inc).

**Act:** Auditing reports / Receipts need to be found in DropBox.

**Act:** £500 Engine service payment to Nick Due

**Act:** £20 Trydive fee & paperwork\*

## **D.O Trips & Updates on diving:**

**Michal Benko, Diving Officer**

- Wraysbury, Brighton and Stoney Cove both recently completed.
- Training trip. Wraysbury / Stoney & Weymouth scheduled.
- Malta trip going ahead. Good numbers booked in.
- Swanage rib trip going ahead.

- Farnes trip in September scheduled.
- Seaford being planned for Aug.
- Possible training trip to Vobster in July
- Dive masters crossing over
- Crossover subjects to be assessed to highlight the distinct boundaries the club considers vital. (Rescue skills for eg) These need to be universal / understood across the club regardless of skill level.

**Act:** Michal to add all upcoming trips for 2019 to the calendar

**Act:** Michal to share bar rota

**Act:** Individual crossover skills review plan to be finalized (Case by case) Potential 'tick box' scheme to assess skills from person to person. Make a form for this and discuss methods.

- A big thanks to all those who helped with the HYC event. Financially it ran at a minor loss but It was an overall success and the turnout was fantastic.

### **Socials:**

**Eleanor Dutton, Social Secretary**

- Steve has joined the HYC committee.
- The May social didn't take off this year.
- Summer party scheduled for August. (Details to follow)
- Two more events will follow this leading upto Christmas.
- Night out in Putney (Bars) starting out at the HYC being organized. (Summer)
- Plans still circulating to take the RIB out on NYE for a trip upriver.

### **Boat:**

**Nicolas Levesque, Boat Officer**

- The last boat handling course was booked full & was a fantastic day out.
- The engine has now been fully serviced & all components are running as they should be
- Pub trip on the rib: Selsea / Newhaven. After Weymouth (22<sup>nd</sup>)?!
- Rib trip (expedition) sports and dive leaders. Location: East coast area. TBC

**Act:** Second boat handling course to be organized. July & Sep

**Act:** Cam to hand over brackets to Steve

**Act:** Nick to buy a new flare pack

**Act:** Fuel preserver\*

**Act:** Tanks need to be cleaned next time they are empty. Transformer fluid etc must be run dry to avoid clogged pipework.

### **Comms & Merchandise:**

**Stephanie Down, Communications Secretary**

- Club calendar has been moved to the website homepage
- Steph & Ellie to team up & send out a yearly plan for socials and updates in general.
- Ocean cleanup & trip being planned (marine conservation society do lots of beach cleanups etc)
- Club merchandise going to be amended before Malta.

- Whatsapp group & email thread going to be added to calendar to spread info more clearly amongst the club

**Act:** Banner calendar on homepage for ease of use / clarity

**Act:** Update constitution

### **Training officer:**

**Emma Spring, Training Officer**

- George and Chris passed teaching quals.
- Theory tests still ongoing for all members.
- 2 Open water trips completed.
- Lots of progression ongoing throughout the whole club & its members.
- 14th July Vobster. Openwater training. (Lots of members still need to complete / start and finish the open water sessions).
- All those nearing completion of open water can start to think about booking a trip.
- Possible training trip mid Sep? Seaford shore dive with training, rib and bbq. Possible friends and fam event. Accessible by train. Kit to be hired on location?!
- Training packs being sent and funds collected appropriately
- All lessons are ongoing & are being organized.
- Please keep a close eye out on the weekly pool plans!

**Act:** Cam & Emma to look into logistics (Friends and family event)

**Act:** Second Wraysbury trip to be organized

### **Memberships:**

**George Davidson, Membership Secretary**

- All memberships are to be checked over.
- 54 Current members (51 fully paid) (5/6 new members this year)
- Aim to hold membership numbers and increase experience value for current members. (Ocean diver friendly trips for example).
- These trips can be done frequently and nearer to London for maximum impact.
- We are getting more and more interest from junior members. Parent / Guardian will need to accompany on training sessions if this goes ahead. (Mandatory). (Refer to constitution). Factors such as pool depth will need to be carefully considered. (3.8m / no shallow end)
- Separate fee for minors will be available if this is to go ahead

**Act:** (Get an idea as to who needs to fill in medical declarations etc). Need to check and push this as we are in peak season now.

**Act:** Spreadsheet a list of locations / hard boats.

**Act:** Pool member skills into organizing trips. Make a list of members who would be willing to help organize certain elements of the clubs activity.

### **Equipment:**

- Reg and one cylinder needs to be fixed & serviced before the end of the year. All other kit is okay. bcds are a bit ropey. And regs are in need of replacing. New kit not 2<sup>nd</sup> hand.

Date of next meeting: Mon 8<sup>th</sup> July